How To Make The Switch To Woodforest National Bank

Step 1: Open a Woodforest Checking Account
Stop by any of our convenient locations to open your account. Call us at 1-877-968-7962 or visit www.woodforest.com to find the branch nearest you. We can help you choose the account that’s right for you with online banking, daily email balance notification, mobile banking and eStatements.

Step 2: Stop using your old account
Balance your old account and allow time for your outstanding checks, debit card transactions and automatic payments to clear. Be sure to destroy any unused checks, deposit slips, and ATM/debit cards.

Step 3: Transfer your Direct Deposits and Automatic Payments
Send a completed copy of the Direct Deposit and Automatic Payment Change Notice, along with a voided check from your new Woodforest account, to any company or organization who is automatically depositing or debiting funds from your existing checking account. You can make additional copies, if needed, or bring it by and we’ll make the copies for you!

To change your Social Security direct deposit information, simply call the Social Security Administration at 1-800-772-1213. Have your Social Security number and a check or statement from your new Woodforest account ready and they will change your direct deposit over the phone.

Step 4: Close your previous bank account
After all automatic transactions have been transferred to your new Woodforest account and all outstanding checks have cleared, complete and mail the Checking Account Closure Notice to your previous bank to close your old account. If you have a remaining balance, it will be mailed and credited to your new Woodforest checking account.

Where to find routing numbers and account numbers
As shown below, the first set of nine numbers at the bottom of your check is the bank routing number. Your account number appears to the right of the routing number, or may follow the check number.

Routing Number: 123456789
Check Number: 18661225724
Account Number: 

Direct Deposit & Automatic Payment Change Notice
Please complete the following:

YOUR NAME:

DAYTIME PHONE #:

Please indicate only ONE of the following:

☐ Direct Deposit Change ONLY
I hereby authorize my direct deposit to be sent to my NEW Woodforest National Bank Account. I have attached a copy of a voided check for reference.

CHANGE EFFECTIVE AS OF (ENTER DATE):

SIGNATURE: 

DATE:

☐ Automatic Payment Change ONLY
I hereby authorize you to redirect future automatic payment withdrawals to my NEW Woodforest National Bank Account. I have attached a copy of a voided check for reference.

ACCOUNT # AT COMPANY TO RECEIVE PAYMENT

SIGNATURE: 

DATE:

Checking Account Closure Notice
Please complete the following and forward this notice to your previous bank:

YOUR NAME:

JOINT OWNER (IF APPLICABLE):

DAYTIME PHONE #:

STREET ADDRESS:

CITY, STATE, ZIP:

Please close the following account:

NAME OF PREVIOUS INSTITUTION:

ACCOUNT #:

Please mail balance to:
Woodforest National Bank
P.O. Box 7889
The Woodlands, Texas 77387-7889
(877) 968-7962

WNB ROUTING #:

WNB ACCOUNT #:

NEW Financial Institution Information:

WOODFORD NATIONAL BANK
P.O. Box 7889
The Woodlands, Texas 77387-7889
(877) 968-7962

WNB ROUTING #:

WNB ACCOUNT #:

TO THE PREVIOUS INSTITUTION:

I hereby authorize the closure of my checking account. I have verified that all of my outstanding checks have cleared, and all previous direct deposits and automatic payments have been stopped.

SIGNATURE: 

DATE:

JOTIENT OWNER SIGNATURE (OPTIONAL): 

DATE:

FOR COMPLETE DETAILS REGARDING OUR PRODUCTS, SERVICES AND RELATED FEES, PLEASE SPEAK WITH A WOODFORD RETAIL BANKER. MEMBER FDIC • EQUAL HOUSING LENDER • AN EQUAL OPPORTUNITY EMPLOYER.